

## External Provider Quality Clauses

External Suppliers to Superior Technical Ceramics shall comply with these quality requirements. Additional requirements may also be noted on purchase orders.

1. **Quality System:** External Providers shall, as a minimum, maintain a quality management system compliant with ISO 9001 or AS9100 standards. Forward a copy of any registrations to the buyer.
2. **Calibration providers** shall have accreditation to ISO/IEC 17025 and shall have a scope of accreditation that includes the services provided.
3. **Notification:** External Providers shall notify Superior Technical Ceramics immediately of unexpected anomalies, nonconformances, changes in product and/or process, changes of suppliers, and/or changes of manufacturing facility location. STC reserves the right to approve such changes or incidents before work is allowed to proceed. Non-conforming parts are not to be delivered to STC without prior approval from STC.
4. **Flow Down Requirements:** All purchasing requirements shall be flowed down to sub-tier suppliers or subcontractors.
5. **Right of Access:** External Providers acknowledge Superior Technical Ceramics' right of access to its facilities, product, and/or related quality records at any time, by STC, its customers, or regulatory authorities to verify quality of products or work. Right of access may be limited to only those records and products applicable to Superior Technical Ceramics' products and services.
6. **Certificate of Conformance:** As indicated on the purchase order, external providers shall provide a Certificate of Conformance signed and dated by an authorized representative of the provider. The certificate may be in a format of the provider's choosing, however, shall include at a minimum:
  - a. Name and address of the External Provider
  - b. Part number and revision level as shown on the purchase order
  - c. Quantity shipped
  - d. Purchase order number
  - e. External provider's packing list number
  - f. A statement indicating all parts listed on the packing list conform to all purchase order requirements and applicable drawing specifications
7. **Record Retention:** Records pertaining to the manufacture, inspection, and test of Superior Technical Ceramics' products, services, and materials shall be retained for a minimum of 10 years after delivery. Prior to disposing of these records, contact Superior Technical Ceramics Quality Department for authority.
8. External Providers acknowledge the need for ethical, competent, qualified persons, aware of their contribution to product or service conformity and product safety.
9. **Test/Inspection Data:** All applicable certificates, test, inspection, and verification data shall accompany each shipment.



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10. Counterfeit Prevention: External provider shall establish, implement, and maintain a counterfeit material and/or a counterfeit electrical, electronic, and electromechanical parts avoidance, detection, mitigation, and prevention and disposition program that is appropriate to their business.
11. Corrective Action: External Providers acknowledge they shall apply suitable corrective action when presented with Superior Technical Ceramics complaints or nonconformance reports.
12. Shipments: Any delay in shipment for any reason shall be conveyed to Superior Technical Ceramics Purchasing as soon as the delay is known.
13. Conflict Minerals: External Provider shall be able to provide Declaration or Certification of Compliance upon request that no Conflict Minerals and their derivatives will be contained in or necessary to the functionality or production of any of the products or materials delivered by them.
14. Non-Disclosure: External Providers shall hold all information in the contract in confidence and no third-party request for information will be authorized unless written instruction is provided by Superior Technical Ceramics.

